

Acceptance & Submission Guidelines

ANTIQUES



Antiques Premium Positioning

At **Catawiki**, we auction a wide selection of authentic period furniture and home decor, as well as works of art, and objects of daily and industrial use.

We focus on items that are hard to find and appealing to **passionate enthusiasts**.

Because potential buyers come to Catawiki looking for special, interesting items, our **in-house experts select every piece** for our auctions. They ensure items are of **premium quality** and are presented in the best possible way.

This expert selection helps **keep our bidders excited**, because they can find rare, special **pieces they're interested in**. This also helps our **sellers have great selling experiences**.

At Catawiki, we're constantly moving forward. We focus on premium products that really get buyers' attention. This opens up opportunities for success for you.

From the 14 million people who visit Catawiki every month, we gain valuable information on what they're passionate about and what they're looking to buy.

With your help, we want to make sure we meet this high demand and offer the special objects that excite our growing number of bidders.

In these guidelines, we've defined the special pieces that bidders look for in our Antiques auctions. We'll also guide you through what you need to successfully offer your antiques for auction.

Our experts and account managers will be available to support and guide you towards success on Catawiki.

Thank you for joining us on this exciting journey!

Product Guidelines



Please be aware: Antiques are subject to trends, so demand might fluctuate. For this reason, it's possible that an object we accepted in the past might not be accepted in the present.

For our auctions, we're looking for a wide range of antiques, including:

- Decorative objects, works of art, religious objects, objects of daily and industrial use, ceramics and glassware made up until 1900.
- Furniture made up until 1920.
- Sculptures made up until 1940.
- Garden and architectural objects made up until present-day.
- Silver and gold items made up until present-day.

These antiques should:

- Preferably be in good condition.
- Be worth a minimum of €100 per lot.
- Have shipping costs proportional to the object's value.

Antique Furniture

◆ *We're looking for a wide range of original, quality furniture made up until 1920, including:*

- Seating
- Lamps and chandeliers
- Dining furniture
- Bookcases and cabinets
- Tables and writing desks
- Storage and bedroom furniture



We accept items in the following general conditions:

1. As new: unused.
2. Excellent condition: flawless, with no defects and not restored.
3. Very good condition: no defects but with very minor signs of use.
4. Good condition: light signs of use, with minor age-related marks or blemishes.
5. Fair condition: signs of wear and/or marks and surface scratches, but no signs of misuse.



Restorations

Items need to be restored in a way that retains their original form and characteristics.



Alterations

Items can be altered, as long as they can still be used for their original purpose (e.g. a dining table cut in half and made into two demi-lune wall tables).



Fragments

We accept rare fragments and fragments that have decorative or age-related (antique) value.

Garden & Architectural Objects

◆ *We're looking for a wide range of quality objects made up until present-day, including:*

- Patio and garden furniture
- Sundials
- Fountains
- Planters
- Garden ornaments
- Statues



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Antique Decorative Objects

◆ *We're looking for a wide range of quality objects made up until 1900, including:*

- Mirrors
- Wall sconces and appliques
- Automata and mechanical music boxes
- Tabletop objects
- Vases and bowls
- Candleholders
- Trays
- Serveware
- Organisational objects



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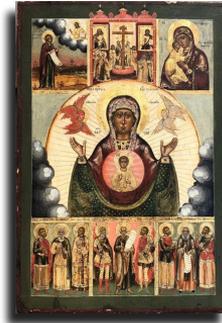
Fragments

We accept rare fragments and fragments that have decorative or age-related (antique) value.

Antique Works of Art & Religious Objects

◆ *We're looking for a wide range of quality objects made up until 1900, including:*

- Wood carvings
- Alms dishes
- Mortars and pestles
- Cauldrons and lavabos
- Crucifixes and Corpus Christi
- Reliquaries and monstrances
- Candlesticks and candelabra
- Religious icons



Condition

We accept items in the following general conditions:

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2. Excellent condition: flawless, with no defects and not restored.
3. Very good condition: no defects but with very minor signs of use.
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Restorations

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However, we don't accept antique religious icons that have been repainted in the 20th century.



Alterations

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Fragments

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(Antique) Silver & Gold

◆ *We're looking for a wide range of quality objects made up until present-day, including:*

- Baskets and boxes
- Salt cellars and condiment dishes
- Salvers, trays and dishes
- Vases and scent bottles
- Gravy boats
- Cups and coasters
- Goblets
- Mugs and jugs
- Candlesticks
- Coffee- and teapots
- Cutlery
- Frames



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Restorations

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Antique Objects of Daily & Industrial Use

◆ *We also auction a wide selection of authentic period objects made up until 1920, including :*

- Bathroom and kitchen appliances or equipment (e.g. sinks, washing tables, stoves)
- Samovars and tap jugs
- Canes
- Locks and keys
- Fireplace equipment
- Scientific instruments
- Collectable maritime equipment
- Industrial equipment (e.g. book presses)



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Restorations

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Fragments

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Sculptures

◆ *We also auction a wide selection of quality sculptures made up until 1940, including :*

- Busts
- Groups
- Reliefs
- Fragments
- Statues
- Corpus Christi



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5. Fair condition: signs of wear and/or marks and surface scratches, but no signs of misuse.



Restorations

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Fragments

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Antique Ceramics

◆ *We also auction a wide selection of ceramic antiques, including :*

- Beakers
- Tazzas
- Tiles
- Bowls
- Chargers, plates and dishes
- Figures and figurines
- Urns and vases
- Coffee, tea and dinner services
- Ewers and jugs
- Groups



We accept items in the following general conditions:

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3. Very good condition: no defects but with very minor signs of use.
4. Good condition: light signs of use, with minor age-related marks or blemishes.

→ Depending on their age and how rare they are, we might accept some items in poorer condition or that are missing some pieces. This depends on if the value and demand for these items is still high.

→ Chipping and wear is accepted for faience and majolica (earthenware), but not for porcelain



Restorations

Items need to be professionally restored in a way that retains their original form and characteristics.



Fragments

We accept rare fragments and fragments that have decorative or age-related (antique) value.

Antique Glassware

◆ *We also auction a wide selection of antique glassware, including :*

- Carafes and decanters
- Paper weights
- Salt and pepper cellars
- Drinking glasses
- Goblets and tazzas
- Vases, jars and jugs
- Bowls
- Candlesticks
- Scent bottles



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Fragments

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Items that are not suitable for our auctions



- ✘ Pieces that are visually and stylistically not in keeping with most objects from that period.
- ✘ Combined lots (a mix of individual items that are not originally part of the same set or that are not from the same country or stylistic period).
- ✘ Objects that have been mass produced (and are not handmade or finished by hand).
- ✘ Pieces that aren't rare or have low collectable interest (such as cast iron vases, statues and ornaments).
- ✘ Objects with signatures from unknown artists or makers.
- ✘ Objects lacking craftsmanship and/or quality.
- ✘ Lower price pieces with damage that diminishes the value to under €75.
- ✘ Silver objects with only cast hallmarks, low-grade silver, and unmarked, untested silver.

The following objects are not suitable for our Antiques auctions, but we might accept them for other Catawiki auctions if they comply with the respective acceptance criteria:

- Decorative objects, religious objects, artworks, ceramics, glassware and furniture made after 1920.
- Typewriters, telephones, 20th century icons, reproductions, prams and strollers, and sewing machines.
- Unmarked Asian silver.
- Jewellery, coins, bullion, weapons and watches.
- Silver plated or silver laminated objects.

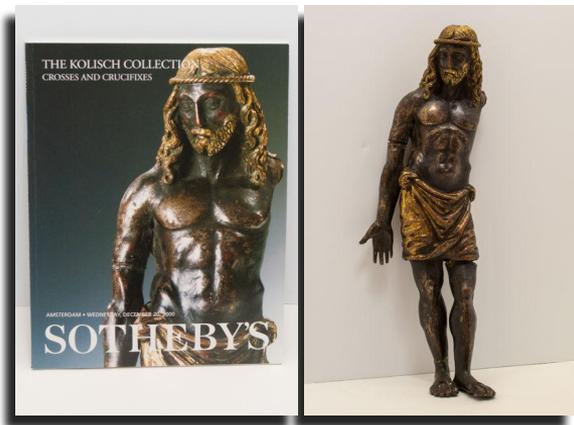
Items that are not suitable for our auctions



Proof of Authenticity

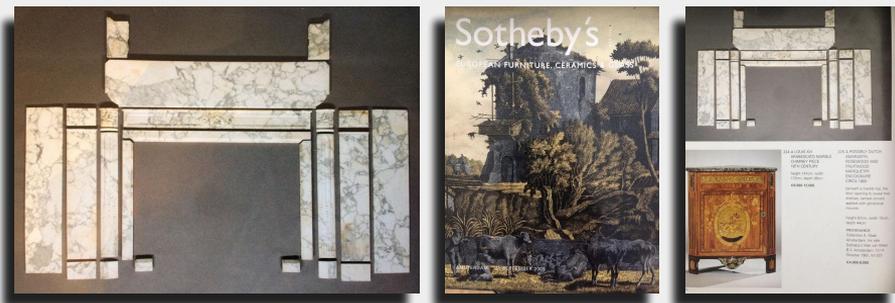
Buyers are more likely to bid on your lot if they know it's authentic.

This is why we ask for additional documentation for certain high value objects.



To help evaluate objects with an estimated value above €5,000, we might ask for any of the following:

- Old photographs that show the object in a home setting.
- Original bills or invoices for the object.
- Museum or auction house catalogues that describe the object.



Submission Guidelines

Potential buyers are more likely to bid on lots with a good description, with all relevant information displayed clearly.

Lot description

To help encourage potential buyers to bid on your lot, you should include a detailed description of your object(s). This should be thorough and honest, and should follow the guidelines below.



If you use our website to upload your lots, fields will appear to give you guidance about what information we need to know about your lot. The fields you fill in present the information in a way that's easy for the buyer to read and search by.

The required information includes:

- Number of items in your lot
- Type of object
- Material
- Designer or artist, if known
- Manufacturer or brand, if applicable
- Style
- Estimated period when it was made
- Country of origin
- Dimensions (height, width, length)
- Condition. Indicate the overall condition of your object and use the description field to describe in detail any blemishes or repairs. For mechanical items, describe if the object is in working order and functioning correctly, or if it needs to be repaired or serviced.
- Description and additional information. Use the description field to tell the story of your special item.



At Catawiki, we take our **CITES** responsibilities very seriously. We want to protect sellers and buyers but, most of all, to help **protect the world's wildlife**.

These regulations mean we need certificates for items made using parts from certain animal species. For more information, read our [CITES Guidelines](#). The CITES rules and regulations are subject to regular change and update. We highly recommend checking if these regulations are applicable to the object you want to auction. The following links provide all the information you might need:

EU CITES regulations

To find out more about the EU regulations on CITES Annexes B, C and D, visit

http://ec.europa.eu/environment/CITES/pdf/trade_regulations/s hort_ref_guide.pdf - see Page 16

Article 10 Certificate

To apply for an Article 10 Certificate (in English), visit

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/704851/form-fed1012.pdf

CITES list and updates

For an up-to-date list of CITES species, visit www.speciesplus.net (check Wikipedia for the Latin species names) or <http://checklist.cites.org>

For regular CITES email updates, including species lists, visit <https://www.CITES.org/>

EU CITES authorities

For a list of current CITES authorities within the EU, visit

http://ec.europa.eu/environment/CITES/pdf/trade_regulations/short_ref_guide.pdf

Accredited authorised appraisers

For information on authorised appraisers within a particular EU member state, check with your account manager.

Image Guidelines

Including strong photographs is key to catching buyers' attention, ensuring they bid on your lot.

Buying online means bidders don't get a chance to see your lot in person. So detailed and high quality photographs are very important.

Photographs

To allow our experts, as well as our bidders, to get an accurate impression of an item, we need a minimum of 6 high quality photos showing:

- ◆ A 360 degree view of the item
- ◆ Close-ups of important details, according to the guidelines below



Image Guidelines

- Take photos **from all sides**. Provide at least 6 photos showing the front, back, inside (if applicable), top, bottom and side view of the item.
- If you offer several items in one lot, take **one photo showing all items together**, as well as detailed photographs of every item separately.
- **Take close-ups of important details**, including signatures, monograms, any decorative details, logos, titles or inscriptions.
 - *For religious icons: if the item has an oklad, include an image without the oklad.*
 - *For silver and gold: include a close-up of the hallmarks.*
- Use a **plain and neutral background**. Objects photographed in front of a clean, white, grey or black background look professional, which appeal to bidders. For silver, make sure the object is polished and clean.
- Include photos of any **blemishes, signs of wear, repairs or restorations** to avoid post-sale cancellations.
- **Don't use stock photos** or images downloaded from the internet.
- **Avoid self-portraits**. Avoid including any body parts in the photos. You can use white gloves to take pictures of details.
- **Only show the item(s) you're selling**. Don't include details of the room (e.g. furniture, curtains). Don't photograph the object in a domestic setting, like on a sofa. Don't take photos of the object outdoors with a garden or landscape in the background (with the exception of garden ornaments).
- **Photograph in daylight or with professional lighting**. Flash or artificial light can cause the colours or materials to look different, making the photos less accurate.

Examples of suitable images



Examples of suitable images



Examples of unsuitable images



Thank you